

ROWTON PARISH COUNCIL
Clerk to the Council: Christine M Davies 3 Durban Avenue Christleton Chester CH3 6AL
Tel: 01244 335996
rowtonclerk@hotmail.co.uk www.rowtonparishcouncil.org.uk

To Members of Rowton Parish Council

You are duly summoned to attend the ordinary meeting of Rowton Parish Council to be held at **19.15hrs on Monday 10 May 2021**

This meeting is virtual and will be held via Microsoft Teams

C M Davies

Christine M Davies
Clerk to Rowton Parish Council

Residents who wish to make a contribution during Public Participation can join the meeting by phone (audio only). Please email or telephone the Clerk to obtain telephone number and the Conference ID number to join the meeting. Alternatively, residents who wish to raise matters of concern may also do so by emailing rowtonclerk@hotmail.co.uk or telephone the Clerk on 01244 335996.

A G E N D A

1. **Apologies** To receive apologies and to approve reasons for absence
2. **Declaration of Interest** To declare any personal/prejudicial interest in items on the agenda and their nature
3. **To consider the approval of the Minutes of the ordinary Parish Council Meeting held on 08 March 2021**
4. **Matters Arising not covered elsewhere on the agenda**
5. **Public Participation** Where members of the public can raise matters of concern
6. **Highways**
 - i) A41 Pedestrian Crossing – latest update
 - ii) ChALC meeting re speeding – feedback from Cllr Thomas
7. **Pavements** Update re survey submitted to CWaC
8. **Finance** To confirm up to date bank balance and to approve retrospective expenditure for March and April

Payments	Amount	Cheque No/Online Payment
CM Davies – March Sal 153.60 + 16.59 Exp	£170.19	OP
HMRC Cumbernauld	£127.20	OP
Howard Hopwood re Litter Picking Equipment	£178.86	OP
ChALC – Annual Affiliation	£132.48	OP
CM Davies – April Sal 216 + 22.24 Exp	£238.24	OP
Penny Lane Accountants – Payroll	£20.00	OP

9. **Clerk's salary increment** To approve, subject to satisfactory performance, Clerk's salary to be increased to Spinal Column Point (SCP) 15, to be backdated to 1 April 2021
10. **Insurance** To approve renewal quotation from Came & Co
10. **Annual Governance and Accountability Return 2020/21 Part 2**
 - i) To approve and sign Certificate of Exemption AGAR 2020/21 Part 2
 - ii) To approve and sign Section 1 Annual Governance Statement
 - iii) To approve and sign Section 2 Accounting Statements 2020/21
 - iv) To consider appointment of Internal Auditor
 - v) To confirm dates of Notice of Public Rights
11. **Litter Picking** To consider organising voluntary group following successful application for funding for equipment from Police Community Fund
12. **Planning** To receive Planning Applications and Decisions
 - i) National Planning Reform Meeting – report back from Cllrs Shannon and Hopwood
13. **Christleton Village Plan** To confirm support for Cycling, Walking & Traffic Plan
14. **Neighbourhood Watch** To consider request by local resident to set up scheme
15. **Hope House** To consider request for donation to Children's Hospice
16. **Christmas Tree** To consider practicality of rooted tree on Village Green
17. **Issues for Discussion/Consideration** Issues can be discussed but no decisions made
18. **Date of Next Meeting – Monday 12 July 2021**